

# INSTRUCTIONS

1. This form must be signed in front of a notary public and submitted with the notary public's seal affixed.
2. An odometer reading is required on vehicles under 10 years old and vehicles with a gross vehicle weight rating of 16,000 pounds or less.
3. If a lien is indicated on the title record, a lien release must be submitted with the application or the lienholder must sign the application in the designated area.
4. If the duplicate title is to be mailed to someone other than the owner, the mailing instructions must be indicated on the form.
5. If someone authorized to sign for an owner through a power of attorney is signing this form, a copy of the power of attorney form is required. The original power of attorney form should be retained in the event it is needed for assigning the duplicate title.
6. Once this form is completed, along with a \$10 fee, it can be returned to your County Treasurer's Office or it can be mailed to:

**ATTN: Duplicate Title Section  
Division of Motor Vehicles  
445 East Capitol Avenue  
Pierre, SD 57501-3185**

**FEE: \$10.00      STATE OF SOUTH DAKOTA      MV-010 (12/03)  
APPLICATION FOR A DUPLICATE CERTIFICATE OF TITLE**

Date of Application \_\_\_\_\_  
Odometer Reading is \_\_\_\_\_ /which is actual vehicle mileage unless one of the following is checked. Stated Mileage:

Exceeds odometer's mechanical limits     Is not actual mileage **WARNING-  
ODOMETER DISCREPANCY**

\_\_\_\_\_  
Vehicle Title or Boat Number      Serial or Identification Number

\_\_\_\_\_  
Make      Model or Length      Body Type      Year      Weight

\_\_\_\_\_  
Owner/Owner(s) name as it appears on title

\_\_\_\_\_  
Owner/Owners Current Mailing Address

\_\_\_\_\_  
City      State      Zip Code      County

### LIENHOLDER INFORMATION

I certify that there  ARE  ARE NOT any outstanding liens, mortgages or other encumbrances on the described vehicle or boat. If there ARE, complete the section below:

\_\_\_\_\_  
Amount Code      Held By      Address

\_\_\_\_\_  
Amount Code      Held By      Address

**APPROVAL OF LIENHOLDER:** The above lien is still effective and is to be listed on the duplicate title when issued.

\_\_\_\_\_  
Lienholder Signature      Name of Lienholder

\_\_\_\_\_  
Lienholder Address      City      State      Zip Code

### APPLICANT CERTIFICATION

As the applicant, I certify that the information shown above is true and correct to the best of my knowledge and that the Certificate of Title originally issued to me has been: (describe)

**(Lost, Stolen, Destroyed, etc.)**

and that I have not transferred the vehicle or boat described above to another owner, or that if it has been transferred, that I am applying for a duplicate title on behalf of the new owner.

\_\_\_\_\_  
Signature(s) of Applicant/Owner(s)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
My commission expires \_\_\_\_\_

\_\_\_\_\_  
**Notary Public**

**This application is INVALID unless properly notarized.**